MICROSOFT ACCESS MCQ BASED COMPUTER MCQ PRACTICE QUESTIONS AND ANSWERS PDF WITH EXPLANATION

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Created By Team

Q1. 54. In Access press SHIFT+F10 to

a) Display the Control menu

b) Display the shortcut menu

c) Close the active window

d) None of these

Q2. A form defines

a) Where data is placed on the screen

b) The width of each field

c) Both

d) and (B)

e) All of the above
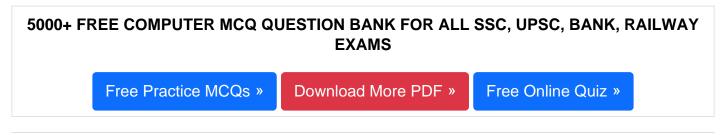

Q3. In Access to open new database press

a) CTRL+N

b) CTRL+O

c) ALT+F4

d) None of these

Q4. In Access press CTRL+N to

a) Open a new database

b) Open an existing database

c) Exit Office Access 2007Access

d) None of these

Q5. In Access press UP ARROW or CTRL+UP ARROW

a) Move the selected control to the right (except controls that are part of a layout)

b) Move the selected control to the left (except controls that are part of a layout)

c) Move the selected control up

d) None of these

Q6. In Access to Open a combo box

a) F4 or ALT+DOWN ARROW

b) DOWN ARROW

c) PAGE DOWN

d) F9

Q7. In Access to move the selected control down

a) SHIFT+RIGHT ARROW

b) SHIFT+DOWN ARROW

c) DOWN ARROW or CTRL+DOWN ARROW

d) None of these

Q8. What is the memo data type field used for?

a) To add table

b) To store objects created in other programs

c) For long text entries

d) For shout text entries of no more than 255 characters

Q9. (IF [Age]> 65, "Senior","Adult") This expression is an example of:

a) A conditional expression

b) Algebraic expression

c) Something that belongs in a Microsoft Excel book

d) A financial expression

Q10. A form defines

a) Where data is placed on the screen

b) The width of each field

c) Both

d) and (B)

e) All of the above

Q11. In Access press to Cycle through the field grid, field properties, Navigation Pane, access keys in the Keyboard Access System, Zoom controls, and the security bar (Design view of tables)

a) F6

b) F7

c) F8

d) None of these

Q12. A- Press DOWN ARROW or CTRL+DOWN ARROW , B- Press SHIFT+LEFT ARROW: 1- Move the selected control down, 2- Reduce the width of the selected control.

a) A-1, B-2

b) A-2, B-2

c) A-1, B-1

d) A-2, B-1

Q13. In Access press TAB

a) Move up one line

b) Move up one page

c) Exit the combo box or list box

d) None of these

Q14. In Access to find the next occurrence of the text specified in the Find and Replace dialog box when the dialog box is closed (Datasheet view and Form view only)

a) CTRL+F

b) CTRL+H

c) SHIFT+F4

d) None of these

Q15. The checking operation performed on input data is called the

a) Validation of data

b) Verification of data

c) Cross check

d) Control of data

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Answers to the above questions :

Q1. Answer: (b)

Q2. Answer: (c)

Q3. Answer: (a)

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COMPUTER MEMORY MCQ   DATA BASE MANAGEMENT SYSTEM (DBMS)

DATA MINING AND DATA WARE HOUSE   ELECTRONICS DATA PROCESSING

Q4. Answer: (a)

Q5. Answer: (c)

Q6. Answer: (a)

Q7. Answer: (c)

Q8. Answer: (c)

Q9. Answer: (a)

Q10. Answer: (c)

Q11. Answer: (a)

Q12. Answer: (a)

Q13. Answer: (c)

Q14. Answer: (c)

Q15. Answer: (a)

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