

# MICROSOFT WINDOWS OPERATING SYSTEM BASED COMPUTER MCQ PRACTICE QUESTIONS AND ANSWERS PDF WITH EXPLANATION

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**Q1.** The rectangular area of the screen that displays a program, data and /or information is a

- a) title bar
  - b) button
  - c) dialog box
  - d) window
  - e) None of these
- 

**Q2.** What is a file?

- a) A file is a section of main storage used to store data.
  - b) A file is a collection of information that has been given a name and is stored in secondary memory.
  - c) A file is the part of a program that is used to describe what the program should do.
  - d) A file is another name for floppy disk.
  - e) None of the above
- 

**Q3.** When a chart is placed on this, it is much larger and there is no other data on it

- a) Chart sheet
  - b) Exclusive sheet
  - c) Primary sheet
  - d) Reference sheet
  - e) None of these
-

**Q4.** Which of the following refers to the rectangular area for displaying information and running programs ?

- a) Desktop
- b) Dialog box
- c) Menu
- d) Window
- e) Icon

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**Q5.** Help Menu is available at which button?

- a) End
- b) Start
- c) Turnoff
- d) Restart
- e) None of these

**Q6.** A \_\_\_\_\_ contains buttons and menus that provide quick access to commonly used commands.

- a) menu bar
- b) toolbar
- c) window
- d) action bar
- e) None of these

**Q7.** A blinking symbol on the screen that shows where the next character will appear is a/an \_\_\_\_\_.

- a) delete key
  - b) arrow key
  - c) cursor
  - d) return key
  - e) None of these
- 

**Q8.** To “maximize” a window means \_\_\_\_\_.

- a) fill it to capacity
  - b) expand it to fit the desktop
  - c) put only like files inside
  - d) drag it to the Recycle Bin
  - e) None of these
- 

**Q9.** A small figure which depicts some application on the screen is called

- a) Menu
  - b) Photo
  - c) Modem
  - d) Icon
  - e) None of these
- 

**Q10.** Which file (s) can be executed without mentioning its extension name

- a) .exe
- b) .bat
- c) .com
- d) .app

e) All of these

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**Q11.** All the deleted files go to

- a) Recycle bin
  - b) Task bar
  - c) Tool bar
  - d) My Computer
  - e) None of these
- 

**Q12.** A \_\_\_\_\_ is a unique name that you give to a file of information

- a) device letter
  - b) folder
  - c) filename
  - d) filename extension
  - e) None of these
- 

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**Q13.** A set of choices on the screen is called a(n)

- a) menu
  - b) reverse video
  - c) action plan
  - d) editor
  - e) template
- 

**Q14.** A blinking indicator that shows you where your next action will happen.

- a) CPU
  - b) cursor
  - c) tool bar
  - d) boot
  - e) None of these
- 

**Q15.** To access a mainframe or supercomputer, users often use a \_\_\_\_\_.

- a) terminal
  - b) node
  - c) desktop
  - d) handheld
  - e) None of these
- 

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**Answers to the above questions :**

**Q1. Answer: (d)**

**Q2. Answer: (b)**

**Q3. Answer: (a)**

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**Q4. Answer: (d)**

**Q5. Answer: (b)**

**Q6. Answer: (b)**

**Q7. Answer: (e)**

**Q8. Answer: (b)**

**Q9. Answer: (d)**

**Q10. Answer: (e)**

**Q11. Answer: (a)**

**Q12. Answer: (c)**

**Q13. Answer: (a)**

**Q14. Answer: (b)**

**Q15. Answer: (a)**

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